

Propane Education & Research Council
December 11, 2015
By Conference Call
MINUTES

Chairman Tom Van Buren called the meeting to order at 11 a.m. Eastern Standard Time.

Mr. Van Buren said that members of the public are welcome on the call and invited them to direct questions and comments to the PERC office at 202-452-8975.

Anna Lombardo took roll of councilors on the call:

Kasib Abdullah, BP (Houston)
Robert Barry, Bergquist (Toledo, Ohio) — *Secretary*
Steven Breckon, Lone Star NGL (Houston)
Robert Chalmers, JP Energy Partners (Irving, Texas) — *Treasurer*
Drew Combs, CHS Inc (Inver Grove Heights, Minn.) — *Vice Chairman, Marketers*
Casey Cramton, Dead River Co. (South Portland, Maine)
Gregg Dighero, Encana Oil and Gas (Denver, Colo.)
Daniel Dixon, Amerigas (Florence, Ala.)
Randy Doyle, Blossman Gas (Ocean Springs, Miss.)
Robert Freeman, Freeman Gas (Spartanburg, S.C.)
Sam Hawley, Enterprise (Houston)
Robert Hemsworth, DCP Midstream (Houston)
Bruce Leonard, Targa (Southlake, Texas) — *Vice Chairman, Producers*
Glenn Luce, Aux Sable Liquid Products (Morris, Ill.)
Doug Rinke (Columbia, Mo.)
Richard Williams, Suburban Propane Partners LP (Whippany, N.J.)

Corporate Communications Report

PERC Director of Communications Gregg Walker reviewed **Docket 20674**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20674
Principal Contractor: Swanson Russell
Title: 2016 Corporate Communications
Amount Requested: \$1,050,000
Action: Approved

Chief Information Officer's Report

PERC Chief Information Officer Kay Howell reviewed **Docket 20640**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20640
Principal Contractor: GP Strategies
Title: 2016 Marketer Technology and Sales Training Program
Amount Requested: \$665,000
Action: Approved

Ms. Howell reviewed **Docket 20632**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20632
Principal Contractor: PERC
Title: 2016 Partnership with States Program
Amount Requested: \$1,800,000
Action: Approved

Chief Financial Officer's Report

PERC Chief Financial Officer Jim Harris reviewed **Docket 20692**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20692
Principal Contractor: ICF International
Title: Propane Market Research Initiative
Amount Requested: \$394,580
Action: Approved

Mr. Harris reviewed **Docket 20690**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20690
Principal Contractor: PERC
Title: 2016 Advisory Committee and Program Support
Amount Requested: \$460,000
Action: Approved

Mr. Harris reviewed **Docket 20691**. Upon a motion duly made and seconded, the Council approved the funding request (as follows).

Docket: 20691
Principal Contractor: API
Title: 2015 API Survey and Report
Amount Requested: \$179,850
Action: Approved

Mr. Van Buren announced that the next regularly scheduled Council meeting would take place Feb. 18, 2016, in Dallas, Texas.

By unanimous consent, the Council adjourned at 12:05 EST.